APD 200 Fundamentals of Apparel Product Development
Section 1 = T/R 8:00-10:15am, Stone Building 369 & 368
Melanie Carrico, Associate Professor e-mail: mrcarric@uncg.edu
Office: 213 Stone Building, office hours 11:30am-1:00pm Mondays and Wednesdays

Course Description: Introduction to fundamentals of apparel construction. Emphasis on identifying, utilizing and developing technical skills in apparel production.

Course Objectives:

1. To be adept at basic apparel construction skills including but not limited to: the use of appropriate materials, accurate cutting, pattern and instruction reading, effective pressing techniques, and using industrial lock-stitch machines for accurate seams, seam finishes, darts, setting in sleeves, insertion of zippers, under stitching.
2. To identify basic fabric properties.
3. To construct simple garments with professional quality results.


Required supplies: See lists posted in Canvas for all necessary supplies.

The syllabus, assignments, and other info may be found on Canvas. Documents will be Microsoft Word or Adobe Acrobat formats (readers for either may be downloaded for free).

Teaching Methods and Assignments for Achieving Learning Outcomes:

• This course is taught in a studio format. The class requires a hands-on approach for a better understanding of the subject matter. Demonstrations and discussions will give students direction for individual time spent analyzing and assembling garments. Some class time will be devoted to working in-class under the direct supervision of the instructor.

• Students will also be expected to make frequent observations of various apparel products for research.

From the University Catalog regarding attendance:

Regular class attendance is a responsibility and a privilege of university education. It is fundamental to the orderly acquisition of knowledge. Students should recognize the advantages of regular class attendance, accept it as a personal responsibility, and apprise themselves of the consequences of poor attendance.

Course Regulations:

1. Dependent on your level of sewing proficiency and your ability to learn skills, an average of 8-12 hours of work outside the class per week may be necessary. See the UNCG Undergraduate Bulletin, Suggested Academic Workload Guidelines.

2. Attendance, punctuality, and productive participation are required. Absences will have an effect on your final grade. Two tardies &/or early departures will count as one absence. Excused absences require
documentation, and an excuse is something **beyond your control**. **Absences for religious holidays and certain university functions (like an athlete participating in a game/match) will be excused, but students are expected to notify me at least two weeks prior to the planned absence and work due may be expected to be turned in before the planned absence.**

*Note: I reserve the right to drop a student from the course after the student has missed more than 50% of the class meetings to date and/or had three (3) absences – excused or unexcused.*

3. Students are expected to attend class with all materials needed for the assignment at hand and with any relevant homework. As failure to come with materials and/or homework results in no meaningful work being done, it will be treated as an unexcused absence. Class time is to be used for current assignments.

4. If a student misses a class, it is the student's responsibility to get the assignment from Canvas or a fellow student. It is also the student's responsibility to get notes on missed demonstrations. Demonstrations will not be repeated. Class time will not be spent catching up students who miss class - it is not fair to take that time away from the students who attend.

5. Assignments and projects will **not** be accepted late, nor will they be accepted incomplete. *(To clarify – if an assignment is due at start of class, or 8:00am, then it is late if turned in one minute late, or at 8:01am and will not be accepted. If a garment requires a hem and doesn’t have one, it’s incomplete and won’t be accepted) Exceptions will only be made for students with documented emergency excuses.* When a student misses an assignment due date because of an emergency, the student should show the instructor what work has been done on the due assignment upon returning to class - in other words, don't come back to class empty handed.

6. Making up missed exams/project due dates: Only students with documented emergency excuses will be allowed to make up missed exams. Students should be prepared to take the missed exam upon their return to class.

7. **No food or beverages in the sewing labs (Stone 368 and 369) at any time.**

8. Turn cell phones to “manner mode” or off while in class and refrain from talking on them during class. Do not wear earphones to listen to music, audio, etc. during class. Do not watch videos during class. They are for your reference when you are not in class.

9. Put your personal belongings in your locker and **not on the work tables. The department is not responsible for anything left in the lab. Do not leave drapes on the dress forms.**

10. Unannounced / “pop” quizzes may happen at any time.

11. Know and follow all design studio rules (posted in studios and on Canvas).

Course Evaluation:

All work completed for this course will meet the minimum requirements of the UNCG Honor Code. All work submitted for this course must be new work, and cannot have been submitted for credit in any other course. Your grade will be based on University Guidelines; refer to The University of North Carolina at Greensboro Undergraduate Bulletin. DO keep in mind that “excellent work” requires independent thinking and that to receive this grade, you must bring qualities to your work “above and beyond” those expected by this program.

<table>
<thead>
<tr>
<th>GRADING SCALE</th>
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<tbody>
<tr>
<td>A+= 97.0-100</td>
</tr>
<tr>
<td>A   = 93.0-96.99</td>
</tr>
<tr>
<td>A-  = 90.0-92.99</td>
</tr>
<tr>
<td>B+=87.0-89.99</td>
</tr>
<tr>
<td>B   = 83.0-86.99</td>
</tr>
<tr>
<td>B-  =80.0-82.99</td>
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</tbody>
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A = high quality work beyond stated requirements: “Excellent”

B = quality work satisfying requirements: “Good - Very good”
C+=77.0-79.99
C=73.0-76.99
C=70.0-72.99
D+=67.0-69.99
D=63.0-66.99
D=60.0-62.99
F=below 60

C = work satisfies requirements, shows room for improvement in quality: “average”
D = minimally acceptable: “needs more effort”
F = unacceptable

Course grades will be calculated based on the following:

<table>
<thead>
<tr>
<th>Component</th>
<th>Weight</th>
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<tbody>
<tr>
<td>Samples book</td>
<td>208</td>
</tr>
<tr>
<td>Quiz 1</td>
<td>67</td>
</tr>
<tr>
<td>Midterm Exam</td>
<td>100</td>
</tr>
<tr>
<td>Exam 2</td>
<td>125</td>
</tr>
<tr>
<td>Assmts/other quizzes</td>
<td>175</td>
</tr>
<tr>
<td>Blouse project</td>
<td>125</td>
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<tr>
<td>Jacket project</td>
<td>200</td>
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<tr>
<td>TOTAL =</td>
<td>1000 pts.</td>
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Work that is submitted late and/or incomplete will not be given credit. Incomplete work is just too complicated to evaluate in a manner that is equitable to those who did complete the work on time; therefore, incomplete work will not be graded. If you are tempted to ask if something is required for completion, the answer will most likely be yes, it’s required, so just do it.

University Academic Integrity Policy Regarding Cheating: “Intentionally using or attempting to use unauthorized materials, information, or study aids in any academic exercise. Cheating includes but is not limited to unauthorized copying from the work of another student, using notes or other materials not authorized during an examination, giving or receiving information or assistance on work when it is expected that a student will do his/her own work, or engaging in any similar act that violates the concept of academic integrity. Cheating may occur on an examination, test, quiz, laboratory work report, theme, out of class assignment or any other work submitted by a student to fulfill course requirements and presented as solely the work of the student.”

ALL construction MUST BE DONE ENTIRELY BY THE STUDENT WHO SUBMITS THE WORK. Students must demonstrate their skills and growing proficiency during in-class sewing. The instructor reserves the right to refuse to accept work that has not been observed as significantly constructed under instructor supervision. Appropriate sanctions for offenders include failing the assignment, failing the course, or recommended expulsion.

CARS Statement on Academic Integrity:
The UNCG Academic Integrity Policy States; “If knowledge is to be gained and properly evaluated, it must be pursued under conditions free from dishonesty. Deceit and misrepresentations are incompatible with the fundamental activity of this academic institution and shall not be tolerated.” By choosing to enroll in this course and by completing the assignments, projects, examinations, etc., you are by default held to the standards of the Academic Integrity Policy, and you are subject to sanctions should you violate the policy in any manner.

Registration: It is the student's responsibility to ensure proper enrollment in classes. You are advised to review your official class schedule during the first week of the semester to ensure proper enrollment. Should you determine an error in your class schedule, correct it with your advising office.
UNCG seeks to comply fully with the Americans with Disabilities Act (ADA). Students requesting accommodations based on a disability must be registered with the Office of Accessibility Resources and Services (OARS) in 215 Elliott University Center, 334-5440, oars.uncg.edu.

**Studio / lab access via key cards:**
You have access to Stone building after hours by virtue of your being registered for an APD studio class. When you use your swipe card, your entrance is recorded so that campus police have an accurate account of who has entered the building. You may not use your card to bring in anyone else. Unauthorized people in the building after hours can be escorted from the building by campus police. “Unauthorized people” may include all students NOT CURRENTLY ENROLLED in APD studio (sewing lab) classes – even other CARS students.

Should students see anyone not authorized to be in the sewing labs or Stone Building after normal business hours, they are to contact the UNCG Police Department. 334-4444.

Propping doors open after hours is strictly not allowed. By doing this you may unintentionally allow unauthorized people to enter the building. You should also be aware that doing so can trigger a silent alarm at the police station causing them to respond as if to a burglary. Anyone setting off that alarm and thereby creating a “false call” situation can be fined up to $500.

When you are in the building after hours, your building use should be limited to the area around the labs itself. Conference rooms, other classrooms, and labs on other floors are off limits.

Please have your ID on you anytime you are in the building after hours and be ready to show it should you be asked to do so by campus police.