UNCG MBA, MSN/MBA & Graduate Certificate in Business Foundations
Newly Admitted Student Checklist
Spring 2019

☐ Create PIN number (login for UNCGenie).
☐ Activate ‘default’ computer accounts (login for i-spartan, campus wireless, canvas, computer lab etc.).
☐ Register for courses - UNCGenie – registration window is from Wednesday, November 15, 2018 to Friday, January 18, 2019.
☐ Pay tuition – UNCGenie or Cashiers Office.
  ○ Payment will be due by January 14, 2019.
☐ Buy Textbooks - Store located in Elliot University Center.
☐ Get Spartan ID card (can be requested online) – Located at 106 Moran Commons (Dining Hall).
☐ Once you get your UNCG ID card, you can request access to MBA Lounge (Bryan 220) here.
☐ Get parking pass (can be requested online).
  ○ Parking Operations Office is located at the Walker Ave Parking Deck.
☐ Submit verification of Health Insurance.
☐ Submit immunization records to Student Health Services. (only for full-time students)
☐ Laptop is recommended; Laptop Purchase program.
☐ Get Excel proficient and revise basic Math concepts. Refer to the MBA Resource Page.
  ○ Enroll in Excel Prep Module in CANVAS.
☐ Career Services – Set up appointment with Megan Parker, Manager of Career and Professional Development for graduate students in the Bryan School. Email her at mkparker@uncg.edu for help with resumes, mock interviews, internship and career searches, and more!
☐ Check out the Current MBA Student Webpage for information on advising, upcoming events, career services, study abroad opportunities, student organizations and student awards.
☐ Check out the student Advising Page for useful information on how to set up an advising appointment, for information on registering for classes, to find the student handbook, to access relevant forms, and to find course schedules and meeting dates!
☐ Set up your LinkedIn profile.
☐ Like us on Facebook!
☐ Follow us on Twitter!
Please mark your calendars:

<table>
<thead>
<tr>
<th>MBA Experienced Professional Program</th>
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<tbody>
<tr>
<td><strong>Orientation:</strong></td>
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<td>Please <a href="mailto:RSVP">RSVP</a> for Orientation on Saturday, January 12, 2019.</td>
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<td><strong>Leadership Development Sessions:</strong></td>
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<td>Two 2-hour sessions on Saturday during the Fall semester to complete important leadership assessments, MTBI and FIRO-B.</td>
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<td>Connect with Tuisha in June/July to get dates and times.</td>
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Please contact the MBA Office if you have any questions or concerns.

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