UNCG MBA, MSN/MBA & Graduate Certificate in Business Foundations
Fall 2020

Checklist for Newly Admitted Students:

1. Create PIN number (login for UNCGenie).
2. Claim your computer accounts (login for iSpartan, campus wireless, Canvas, computer lab, etc.)
   ITS will send you an email to the email address listed on your application.
3. Register for courses - UNCGenie
   a. Registration window from Thursday, April 23, 2020 to Tuesday, August 18, 2020.
4. Pay tuition – UNCGenie or Cashiers Office.
   a. Registration before July 9; payment will be due by Thursday July 30, 2020
   b. Registration after July 9; payment will be due by Tuesday Aug 18, 2020
5. Buy Textbooks - Store located in Elliot University Center and online.
6. Get Spartan ID card (can be requested online) – Located at 106 Moran Commons (Dining Hall).
7. Access to MBA Lounge (Bryan 220) once you get your ID card.
8. Get parking pass (can be requested online).
   a. Parking Operations Office is located at the Walker Ave Parking Deck.
9. Submit verification of Health Insurance. (Only for campus students)
10. Submit immunization records to Student Health Services. (Only for full-time campus students)
11. Laptop is recommended. Minimum Laptop requirements.
   a. Enroll in Excel Prep Module in CANVAS.
13. Career Services – Set up appointment with Megan Parker, Manager of Career and Professional Development for graduate students in the Bryan School. Email her at mkparker@uncg.edu for help with resumes, mock interviews, internship and career searches, and more!
14. Check out the Current MBA Student Webpage for information on setting up future advising appointment (via starfish), information on registering for classes, link to archive course syllabi, link to the student handbook, to access relevant forms, link to course schedules and meeting dates, career services, study abroad opportunities, student organizations and student awards.
15. Check out student Resources Page for useful information on free excel prep course, how to study from cases, prepping for MBA 701 quantitative analysis course.
16. Set up your LinkedIn profile.
17. Like us on Facebook!
18. Follow us on Twitter!

Please mark your calendars:

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<thead>
<tr>
<th>Orientation</th>
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<tr>
<td><strong>Early Career Track:</strong> Please RSVP for Basecamp on Tue, Aug 11 to Fri, Aug 14, 2020.</td>
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<tr>
<td><strong>Experienced On-Campus Track:</strong> Please RSVP for Orientation on Sat, Aug 15, 2020.</td>
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<tr>
<td><strong>Experienced Online Track:</strong> Please RSVP for Orientation on Fri Aug 7, 2020.</td>
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Please contact the MBA Office if you have any questions or concerns.

mba@uncg.edu | 336-334-5390