



**UNC  
GREENSBORO**  
Bryan School of  
Business and Economics

Department of Accounting and Finance  
Accounting (ACC) 319-01/519-Section02  
Intermediate Accounting II  
Credit Hours: 3  
Course Syllabus  
Fall 2025

**Class schedule: Asynchronous Online**

**Mengmeng Wang, PhD, Assistant Professor in Accounting**

Office Location	Bryan 340
Email	m_wang7@uncg.edu
Office Hours	Tuesday 12:30pm-1:30pm in-office or virtually (link provided below) Or Other time by Appointment via Email

**Note:**

- 1) Emails (best way to reach me) will be returned within 24 hours during the business week.
- 2) **Please check your Canvas Announcements and UNGC email DAILY.** I will use Canvas for announcements and to post course materials.
- 3) **Please read this syllabus carefully!** Failing to read the syllabus, emails or Canvas announcements/updates **will not** constitute an excuse for missed work, assignments or exams.
- 4) I will host weekly office hours every Tuesday 12:30 pm-1:30 pm.  
You can reach me in person in Bryan 340 or through this link:  
[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_OGNjMGM5YWetMWRlYy00Mzk0LWlzZTktOGU1NGI5YzM2Zjcz%40thread.v2/0?context=%7b%22Tid%22%3a%2273e15cf5-5dbb-46af-a862-753916269d73%22%2c%22Oid%22%3a%22686fb96d-6aad-43c6-82bc-2ed08360195d%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OGNjMGM5YWetMWRlYy00Mzk0LWlzZTktOGU1NGI5YzM2Zjcz%40thread.v2/0?context=%7b%22Tid%22%3a%2273e15cf5-5dbb-46af-a862-753916269d73%22%2c%22Oid%22%3a%22686fb96d-6aad-43c6-82bc-2ed08360195d%22%7d)  
Any exceptions will be announced in Canvas. These sessions are optional but provide an opportunity to ask questions on a weekly basis. You are also welcome to email me questions or request an individual meeting.
- 5) Note that an accounting major requires a minimum grade of C in this course for a student to be able to take further courses in accounting.

**1. HOW IS CLASS DELIVERED/ WHEN AND WHERE IS CLASS?**

**When & Where is class:**

This class is an **online asynchronous** class, so there is **no fixed class time**, but you need to spend **at least 8-12 hours per week** for asynchronous studies, including watching videos, reading notes, doing homework and other assignments listed in Canvas/Page for every week.

**Attendance Policy & How the course is delivered:** This is a web-based course, so no in-person classroom attendance is required. Students can flexibly arrange the study time, but students have to finish the requirements on Canvas/Page listed for each week before the due dates.

- Specifically, **on the Friday before a new week**, I will set up a new **Canvas Page** for the following week's studying materials with detailed schedule.
- Students are required to go to **Canvas/Page** and finish the required studying activities for that specific week before the specific due dates marked on Canvas Page.
- The activities include:

(1) **Read that week's lecture notes,**

→ the lecture notes cover all the required knowledge in a certain week, students are **required** to study the notes.

(2) **Watch lecture videos,**

→ I make videos to explain all the details in the lecture notes similarly to the lectures I give in a physical classroom. Students are **required** to watch these videos as taking class in a classroom.

**Important Note:**

*Reading notes and watching videos are **the most important parts** to understand the knowledge.*

*Although these two activities are not done in a physical classroom, it does NOT mean they are optional. Instead, they are the **basic and key requirements to learn accounting knowledge**. Accounting class involves a lot of technical details. Failing to study the notes and watch videos will be like absence from a class and result in getting confused and lost in this class, and highly possibly failing the class.*

(3) **Finish the corresponding homework after watching each video (Due every Tuesday and Friday night 11:59 pm).** The due dates will also be specified on canvas page.

→ You have **three attempts** to try every homework (the highest score will be kept).

(4) After the due date for each homework, I will **upload a video through Canvas announcement focusing on problem solving in the homework you finished**, especially some complex questions in each homework. So you can check your answers afterwards, and figure out confusing problems you had when doing the homework. (Please make sure you check the announcement every day!)

→ We move fast. I **strongly suggest students to work on the homework several days before due date**.

I will hold **Office Hour** on Teams every **Tues 12:30pm-1:30pm through the link below, or you can also send me an email scheduling a virtual meeting** ([https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_OGNjMGM5YWEtMWRIYy00Mzk0LWlzZTk0OGU1NGI5YzM2Zjcz%40thread.v2/0?context=%7b%22Tid%22%3a%2273e15cf5-5dbb-46af-a862-753916269d73%22%2c%22Oid%22%3a%22686fb96d-6aad-43c6-82bc-2ed08360195d%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OGNjMGM5YWEtMWRIYy00Mzk0LWlzZTk0OGU1NGI5YzM2Zjcz%40thread.v2/0?context=%7b%22Tid%22%3a%2273e15cf5-5dbb-46af-a862-753916269d73%22%2c%22Oid%22%3a%22686fb96d-6aad-43c6-82bc-2ed08360195d%22%7d))

**Classes Begin Aug 19, 2025 and end Dec 03, 2025.**

(Please refer to UNCG academic calendar: <https://reg.uncg.edu/calendars/fall-2025-academic-calendar/>)

**Examination Schedule:**

All the exams are **online**, and please mark these dates:

**Exam #1: Ch14-Ch16 (Sep 18 – Sep 20, 2025)**

**Exam #2: Ch17-Ch19 (Oct 26 – Oct 28, 2025)**

**Final Exam: Ch14-Ch22 (Dec 06 – Dec 08, 2025)**

(The final exam schedule follows <https://reg.uncg.edu/wp-content/uploads/2025/06/FA-25-Exam-Schedule.pdf> if you have time conflicts for the final exam, let me know before Nov 30, 2025.)

**2-COURSE DESCRIPTION** (What you'll be learning)

This is the second course in the two-course intermediate accounting sequence. ACC 319/519 continues examining the preparation, presentation, interpretation, and use of financial statements based on the conceptual framework and professional accounting standards promulgated by the Financial Accounting Standards Board (FASB).

**COURSE PHILOSOPHY**

Mastery of the material covered in this course is essential for professional accountants, regardless of specialization. As future accounting professionals, you must be prepared for a significantly more challenging and complex environment than ever before. It is no longer sufficient to obtain narrow technical training largely based on rote memorization of existing rules and regulations. It is important that you acquire a thorough comprehension of the principles that govern financial accounting and reporting and that you can apply these principles to existing problems as well as to emerging issues. You also need to be aware of the ethical and international aspects of accounting and must be able to communicate information clearly and concisely.

### 3- COURSE OBJECTIVES& LEARNING OUTCOMES

Upon successful completion of this course students will be able to:

1. Examine the role and importance of the financial reporting function in society.
2. Demonstrate an understanding of the theory and practice underlying the preparation and presentation of financial information in accordance with United States GAAP and significant similarities and differences with IFRS.
3. Apply theory underlying the conceptual framework developed by the FASB and the guidance it provides in developing and implementing accounting standards.
4. Examine and apply critical thinking skills to judgment decisions in financial accounting.
5. Examine ethical issues inherent in financial accounting and reporting.
6. Examine the limitations of financial statements in meeting corporate social responsibilities.
7. Apply course concepts in homework assignments, quizzes, and exams.

#### **This Course Specifically Covers the Following Bryan School Learning Goals:**

(<https://catalog.uncg.edu/business-economics/>)

- Students will implement the various steps of the critical thinking process, supported by the appropriate use of analytical and quantitative techniques, to formulate recommendations for subsequent decision making.
- Students will apply appropriate ethical standards when making recommendations for business decision making.
- Students will be able to plan, schedule, contribute to, and lead projects.

#### 4- PREREQUISITES: The prerequisite is a C or better in ACC318

### 5- TOOLS & MATERIALS REQUIRED FOR CLASS EVERY DAY

- ❖ **This is a time intensive course – expect to spend a minimum of 8-12 hours every week. The chapter assignments may only represent the minimum amount of work necessary to gain an understanding of the material covered in this course.**
- **Canvas:**
  - ✓ [canvas.uncg.edu](https://canvas.uncg.edu) will be used for announcements, lecture videos, notes, homework, exams, and other materials and information for class.
- **Required textbook and materials:**
  - **(1) Text:** Intermediate Accounting, 3e by Elizabeth A. Gordon, Jana S. Raedy, Alexander J. Sannella
  - **(2) MyLab Accounting (MyLab):**
    - I have linked MyLab with Canvas
    - To register for MyLab go into Canvas and follow the links for ‘Access Pearson’ in the course navigation menu (on the left-hand column).
    - Follow this link with step-by-step instructions:  
[https://help.pearsoncmg.com/integration/cg/student/content/get\\_started.htm](https://help.pearsoncmg.com/integration/cg/student/content/get_started.htm)
    - We will use MyLab for all homework assignments and Exams in this class
    - This is required for the course. If you are waiting on financial aid you can receive free access for about 14 days.
    - To enhance your learning experience and provide discounted access to the right course

material, this course is part of an inclusive access model called First Day®. You can easily access the digital materials for your course right from Canvas.

- UNCG will bill you at **the discounted price** as **a course charge** for this course.
- You have the option to opt-out of this program in Canvas. However, **please STAY OPT-IN**, as these materials are required to complete the course. If you choose to Opt-Out you will be responsible for purchasing your course materials at the **full** retail price.
- For more information and FAQs go to [customer-care.bncollege.com](http://customer-care.bncollege.com)

- Reliable computer (a tablet/phone will not be sufficient)
- Reliable, high-speed internet connection  
(All your assignments will be completed online through Canvas. You must have reliable high-speed access to the internet and a reliable computer to take this class. Saying that you are having problems with your computer is not a valid excuse for not completing assignments and exams.)
- Access to Excel
- Basic calculator
- Note taking paper/device/pen/pencil

## 6- COURSE SCHEDULE:

- Please refer to the Excel course calendar I post together with this syllabus.

## 7- HOW YOUR GRADE IS DETERMINED

Percent	Category	Raw points	Final Points Calculation	Location	Notes
20%	<b>Homework Assignments</b>	Each Homework/ is <b>100 points</b> , I will take <b>average</b> at semester end;	Your <b>Average HW*0.20</b>	Online <b>Canvas</b> (linked with MyLab)	Before calculating the average homework score, I will drop one lowest homework. (Please check <b>Section 9- Homework and assignment scores</b> for more details.)
5%	<b>Data Analytic project</b>	The data analytic project: 100 points	Your data analytic project score* <b>0.05</b>	Online <b>Canvas</b> (linked with MyLab)	The data analytic project is <b>not</b> eligible to be dropped. (Please check <b>Section 9- Homework and assignment scores</b> for more details.)
20%	<b>Midterm Exam 1</b> Covering Chapter 14, 15, & 16	Exam 1: <b>100 points</b>	Your Exam1 grade * <b>0.20</b>	Online <b>Canvas</b> (linked with MyLab)	Online (Canvas) Exam; Cover Ch14-16; <b>Exam date: Sep 18- Sep 20, 2025</b> (Please check <b>Section 8-Exams</b> for more details.)
20%	<b>Midterm Exam 2</b> Covering Chapter 17, 18, & 19	Exam 2: <b>100 points</b>	Your Exam2 grade * <b>0.20</b>	Online <b>Canvas</b> (linked with MyLab)	Online (Canvas) Exam; Cover Ch17-19; <b>Exam date: Oct 26- Oct 28, 2025</b> (Please check <b>Section 8-Exams</b> for more details.)

35%	<b>Final Examination</b> Covering Chapter 14 to Chapter 22	Final Exam: <b>100 points</b>	Your final exam grade adjusted for bonus (please check the <i>Section 7- Extra Credit opportunities</i> for more details) <b>*0.35</b>	Online <b>Canvas</b> (linked with MyLab)	Online (Canvas) Exam; Cover Ch14-22; <b>Exam date: Dec 06- Dec 08, 2025</b> (Please check <i>Section 8-Exams</i> for more details.)
0%	There will be a <b>practice test</b> before each exam.	The raw score for practice test is 100%, but will not be added to your final grade.	The Practice tests are not counted in final grading for the course, but they help you prepare for your exams.	Online <b>Canvas</b> (linked with MyLab)	The practice test will be closed before each exam window starts. (Please check <i>Section 10- Practice Tests</i> for more details.)

**No late work is accepted under any circumstance.**

The **Undergraduate** grading scale is as follows:

n/a	A =93 and above	A- = 90-92.99
B+ = 87-89.99	B = 83-86.99	B- = 80-82.99
C+ = 77-79.99	C = 73-76.99	C- = 70-72.99
D+ = 67-69.99	D = 63-66.99	D- = 60-62.99
F = 59.99 and below		

The **Graduate** grading scale is as follows:

n/a	A =93 and above	A- = 90-92.99
B+ = 87-89.99	B = 83-86.99	B- = 80-82.99
C+ = 77-79.99	C = 73-76.99	F = 72.99 and below

- ✓ Grades will be posted in **Canvas** within 7-10 days after completion of the assignment. The final grades for the course will be posted by Dec 13 at 5 pm.
- ✓ **Canvas (NOT MyLab)** is the official source of your grade in this class. It is your responsibility to make sure they are recorded correctly and to calculate your own weighted average. I will make every effort to post grades to Canvas as quickly as possible.  
If a grade in Canvas is not correct, please email me as soon as you notice the issue.
- ✓ **Final day to withdraw from the course without a WF: Oct 10, 2025**

## 8- EXTRA CREDIT OPPORTUNITES

**I do not give individual opportunities for extra credit; however, these opportunities are available to ALL STUDENTS in the class.**

- (1) Excel Certification: **3 additional points** on the Final Exam raw score if you become certified in Microsoft Excel during this semester! This is also a great addition to your resume. You must complete the certification exam by the earlier of the last day of class or the last day an exam is offered (refer to the link below for dates and more:)

<https://bryan.uncg.edu/students/student-resources/microsoft-office-specialist-excel-certification/>

If you have any questions, please contact Professor Josh Moore at [msoffert@uncg.edu](mailto:msoffert@uncg.edu)

Sign up early because slots are limited!

- (2) **2 additional points** on the Final Exam raw score for individuals that complete final course evaluations.

## 9- EXAMS

- Two midterm exams and a final exam will be administered during the semester. The exams will consist of objective questions (e.g., multiple choice) and problems.
- You **MUST WORK INDEPENDENTLY** for all exams. All exams will be given through **Canvas** (linked with MyLab). You need to **lockdown browser** to take the exams.
- **Midterm exams:**
  - ✓ There will be a 3-day window open for each midterm exam. *Exam 1 (covering Ch14, 15, & 16) is on Sep 18- Sep 20, 2025;* and *Exam 2 (covering Ch17, 18, & 19) is on Oct 26- Oct 28, 2025.*
  - ✓ You can choose any time to start *during the two days*. But once you start, you have to finish it *within 75 min with no break.*
  - ✓ There are *no makeup mid-term exams.* There are no excused absences and no makeup exams for midterms because we have three-day window that you can choose to take the midterm exam.
  - ✓ Examinations will not be returned. You may review your individual examination with me by appointment or through office hours.
  - ✓ If you have difficulty with your equipment, you may check out substitute laptops/ equipment temporarily from the library.
  - ✓ **Each** midterm exam takes **20%** of your final grade.
- **Final Exam:**
  - ✓ The final examination is **cumulative – includes material from all 9 chapters (Ch14-Ch22).**
  - ✓ The final exam will be available online. You can choose any time to start *between 00:00 am Dec 06 and 10:00 pm Dec 08, 2025.* But once you start, you have to finish it within *two hours with no break.*
  - ✓ Final exam takes **35%** of your final grade.
    - Students with more than two final exams within 24 hours and whose ACC 319/519 final exam is the middle exam in a sequence of three may take the final exam on the make-up day. To do so, you must provide me with documentation from the University Registrar's Office, 180 Mossman Building, before Nov 30, 2025.

## 10- HOMEWORK AND ASSIGNMENT SCORES

- **Homework takes 20%** of the final grade and the data analytic project takes **5%** of the final grade for this course. (*Lowest one homework will be dropped, except for the data analytic practice set*).
- All homework will be completed through **Canvas** (linked with MyLab). Usually we have a homework *due every Tuesday and Friday.*
- You will be allowed three attempts at each homework question, and you will be given the “Help Me Solve This function.”
- You can save your homework and return to it later, but you must click “SUBMIT” in MyLabs in order to get credit for it.
- **No Late work** will be accepted under any circumstances.
- After the due date for each homework, I will upload a video **through Canvas announcement** focusing on problem solving in the homework you finished, especially some complex questions. So you can check your answers afterwards, and figure out confusing problems you had when doing the homework. (Please make sure you check the announcement every day.)
- As most of the homework will be unique to each student, as long as you attempt the homework, you will be able to review completed assignments **after the due date** by selecting “Results” in MyLab.
- If you are having technical difficulties, please seek assistance through the help listed in this syllabus. **Extensions WILL NOT BE GRANTED FOR TECHNICAL ISSUES.**
- Canvas is the official source for your grade, not MyLab. Please check Canvas for your overall course grade.
- **ACC 519 students** will have 3-4 extra assignments in this grade category. These will be assignments in Canvas that include 1-2 case or concept analysis questions. I will always give you at least one week to

complete it after the assignment is posted/published. **Students enrolled in ACC 519 MUST** complete these extra assignments to receive credit for the graduate course, thus, these are not eligible for the one dropped assignment in this grade category.

- **Data Analytic Practice Set (5% of final grade):** During this course, you will complete a comprehensive practice set in Canvas to solidify your understanding of course materials and Excel software. This project is due at the last day of the semester and is NOT eligible to be dropped.

## 11- PRACTICE TESTS:

- There will be a practice test due before each exam window starts. The practice tests **are not counted in final grading, but the practice tests help you to prepare for the exams.** You will be given three attempts at the practice test.

## 12- COURSE EXPECTATIONS

- Online learning **does not** mean that you can work at your own pace or on your own schedule. There is a detailed schedule available of the material to be covered and when it will be covered. The assignments have scheduled windows when you must complete them.
- **I will work with you as best I can, but ultimately it is your responsibility to look at this schedule and ensure you are able to meet these commitments.** If your work schedule, travel schedule or other responsibilities will not allow you to complete the required assignments at the set times, then you need to drop this class.
- Accounting 319/519 is a rigorous and time-consuming course. It requires in-depth study and analysis and should not be undertaken casually. Here are some steps you may take to avoid the common "I understand the material, but I just can't do it on the exam" syndrome:
  1. Do not take this course in conjunction with a full class load, full-time work and an extensive social life. One or more of these commitments will have to go. This course will require a substantial amount of time, especially with it being a summer course.
  2. To do perform well in this class, follow these guidelines:
    - Set aside a specific time each week dedicated to this course.
    - READ notes, WATCH lecture videos, STUDY, and TAKE NOTES on the assigned chapter materials. I post CANVAS PAGE including videos, notes, assignments for each week to help.
  3. Don't wait until the due date or day before an exam to do assignments and/or study, it will be too late.
  4. Stay up-to-date in all assignments and complete them several days before the due date. Do NOT get behind!
  5. Check email and Canvas Announcements daily so you don't miss important information. I will send out updates and reminders and may post additional information to Canvas based on feedback from students in the course. I welcome your questions and comments! Consult me BEFORE YOU HAVE SERIOUS DIFFICULTIES!
  6. Reach out to me as soon as you encounter difficulties or have questions and have a positive attitude, respectful attitude about learning. Set your mindset to SUCCESS – you can do well in this course!
  7. If you feel you need to drop the course at any time, PLEASE TALK TO ME FIRST! I want to make sure that it is truly in your best interest to drop.

## 13- TECH SUPPORT / HELP FOR COMPUTER ISSUES

I will not grant extensions on a one by one basis due to technical problems so please make sure to avail yourself of the resources listed below.

- If you are experiencing a problem with the **MyLab website**, please immediately call or email the MyLab Customer Help Desk at (800) 677-6337 or visit <http://pearsonmylabandmastering.com/students/support/> to send an email. This ensures that customer service has a record of the issue.

If you stay opt-in of the **FirstDay program**, you can use the bookstore Customer Care Info:

- FAQs: <https://tinyurl.com/firstdayfaq>
- Open a ticket Online for the Customer Care team: <https://tinyurl.com/customerrequest>
- Email the Customer Care team: [bookstorecustomercare@bncollege.com](mailto:bookstorecustomercare@bncollege.com)
- Call the Customer Care team: 1-844-9-EBOOKS (1-844-932-6657)
- *Please provide your name, school email address, school, course information and screenshots of the issue if applicable for any ticket submitted.*

After calling or emailing MyLab or bookstore, please send me an email before the assignment is due to let me know about the issue.

- If you have difficulty **with your equipment**, you may check out substitute laptops/equipment temporarily from the library.
- For challenges **with the University System**: Please use 6TECH  
<https://its.uncg.edu/Help/6TECH/>  
Telephone: 336-256-TECH (8324)  
Email: [6-TECH@uncg.edu](mailto:6-TECH@uncg.edu)

## 14- CODE OF CONDUCT FOR THIS CLASS

The conduct required in this class is designed to prepare you for the work environment. In addition to teaching you the skills needed in business, the course also helps to get you “work ready.” Professionalism is required and will adhere to the Bryan School Faculty and Student guidelines (link below). I expect you to conduct yourself professionally throughout the semester. This means that anything you post to Canvas, email messages, and voice messages should be respectful and constructive. If you send me an email, please be polite and professional, and please allow me 24 hours to respond.

As instructor of this course, I pledge to:

- Be available for questions and concerns
- Provide you with information in advance so you can schedule your work
- Provide supplemental instruction/examples to support the learning process
- Treat you fairly with respect to exams, grading, etc.
- Be respectful of you and to have a positive attitude
- Provide timely feedback on assignments and exams

### Academic Integrity Policy:

Students in the Bryan School must conform to all existing principles found in UNCG’s Academic Integrity Policy and the Student Code of Conduct. Further details may be found at the following sites:

- **Student Conduct:** <http://sa.uncg.edu/handbook/student-code-of-conduct/> and <http://sa.uncg.edu/handbook/student-code-of-conduct/>.
- **Bryan School Faculty & Student Guidelines:** <https://bryan.uncg.edu/wp-content/uploads/2017/08/Faculty-and-Student-Guidelines-2018-2019.pdf>
- **Academic Integrity Policy:** <https://drive.google.com/file/d/0B0rFGGhJvbDHUExSZmFFaWFmb00/view>

The **Academic Integrity webpage** has additional resources for students. By submitting an assignment, each student is acknowledging their understanding and commitment to the Academic Integrity Policy on all major work for the course. Refer to the following URL: <https://osrr.uncg.edu/academic-integrity/> .

Any evidence of cheating, falsification or facilitating academic dishonesty that is brought to my attention is considered a violation of UNCG’s Academic Integrity Policy and will be documented as such. Students found guilty of violating the policy will receive grade-related sanctions determined on a case-by-case basis.

A violation of this code of conduct may result in class sanctions. I also reserve the right to report your conduct to the appropriate office within the University system for further assistance, consultation, evaluation and/or disciplinary action.

Questions regarding Grades, Assignments, etc.	I welcome your questions (ALL QUESTIONS) – please email me or see attend my virtual during office hours
Conflicts with Other Students	You are encouraged to ask questions and participate in discussion boards, but you must do so respectfully. There may be times that you disagree with the questions or views expressed by other students. Please treat others as you would be treated and be open-minded.
Conflicts with Me	My goal is to create positive learning environment. I encourage you to respectfully bring any concerns to me as I take all student concerns seriously. If it is a private issue concerning you, please do so individually by emailing me to schedule an appointment.
Cheating	Do not cheat. The only thing you ever really own is your integrity. You must work independently on exams and may not give or receive help and may only use approved resources on exams. If you violate the academic integrity policy, I will report the incident in accordance with the Academic Integrity policy.

## 15 UNIVERSITY RESOURCES

### Accommodations/ Office of Accessibility Resources & Services (OARS):

- UNCG seeks to comply fully with the Americans with Disabilities Act (ADA). Students requesting accommodations based on a disability must connect with the Office of Accessibility Resources and Services (OARS) in 215 Elliott University Center, (336)334-5440, oars.uncg.edu.

### Religious Obligations Statement:

- Students must notify me at least one week prior to a religious observance if it will interrupt the ability to submit an assignment by the due date. Students will be granted up to two such accommodations with appropriate notification. In such instances, a due date in advance of the religious obligation will be arranged. For more information on UNCG’s Religious Obligations policy, visit: <https://catalog.uncg.edu/academic-regulations-policies/university-policies/> (Class Attendance section).

### Health & Wellness Statement:

- Your health impacts your learning. Throughout your time in college, you may experience a range of health issues that can cause barriers to your learning. These might include physical ailments, illnesses, strained relationships, anxiety, high levels of stress, alcohol/drug problems, feeling down, or loss of motivation. Counseling & Psychological Services offers a wide range of services designed to support your personal growth, academic success, and emotional health. Students can call 336.334.5874 or visit in person at Anna M. Gove Student Health Center at 107 Gray Drive, 2nd floor.
- UNCG Student Health Services provides collaborative health services to UNCG students, ranging from flu shots to advanced primary care support. Students can call 336.334.5340 to make an appointment or visit in-person at the visit Anna M. Gove Student Health Center at 107 Gray Drive.
- The Campus Violence Response Center is single point of access for any UNCG community member who has experienced violence. Providing confidential support for survivors of violence, including sexual assault, intimate partner violence, stalking, sexual or gender-based harassment, and all other forms of campus violence. Students can call the CVRC at 336-334-9839 or in person at the Anna M. Gove Student Health Center at 107 Gray Drive.
- For undergraduate or graduate students in recovery from alcohol and other drug addiction, The Spartan Recovery @ UNCG offers recovery support services. You can learn more about recovery and recovery support services by visiting the Spartan Recovery @ UNCG located at 701 Highland Av, Suite 209 (Corner of Highland and Union in Spartan Village) or reaching out to [srp@uncg.edu](mailto:srp@uncg.edu).

### Inclement Weather Concerns:

- In the event of an adverse weather event (ice, snow, hurricane), this class will follow the University schedule as posted on the website or by calling 336-334-5000. Please refer to these sources prior to

class time.

### **Attendance Policy for University Sponsored Events**

- The university recognizes the importance of certain extra-curricular and co-curricular activities (including travel days) that enhance student learning, personal development, and professional growth. I will excuse absences of students for participation in university-sponsored events under the following conditions:
  - Students who expect to miss one or more class meetings due to participation in university-sponsored activities should:
    - Notify me at least five class days in advance;
    - Arrange to complete all missed work in advance or within four days of the due date.
    - Present relevant documentation of participation in a relevant university-sponsored activity to the instructor(s) upon request.
- For more information ,visit: <https://catalog.uncg.edu/academic-regulations-policies/university-policies/class-attendance/> (Absences for University-Sponsored Activities Section).

### **Bryan School Faculty and Student Guidelines**

- Bryan Faculty and students in this course are expected to adhere to the guidelines stated at this link: <https://bryan.uncg.edu/wp-content/uploads/2017/08/Faculty-and-Student-Guidelines-2018-2019.pdf>

### **Generative AI Statement**

- You are expected to follow the University’s Academic Integrity Policy. All ideas, text, images, and other content you submit should be appropriately cited when taken, directly or indirectly, from another source. For purposes of this course, use of generative artificial intelligence (GAI) will be treated analogously to assistance from another person. Unauthorized or unacknowledged collaboration, or the presentation of another’s work as your own, is a violation of the Academic Integrity Policy.
- You are not allowed to use any GAI tools during any exams.
- If you are unsure about whether particular uses of GAI tools may be plagiarism, cheating, or another form of academic dishonesty, please reach out to me to discuss it as soon as possible.

### **Midterm Grades**

- The midterm grade period occurs each semester between the fifth and sixth week of classes. During this time, I will assign you a midterm grade for this course, which you can access in UNCGenie. But it will not be shown in the final transcript.
- Your midterm grade in this course is a snapshot of how you are currently performing academically based on the assignments we have had to date. It will let you know if you are on the right track or if you need to take action to do something differently to improve your grade. If you have a D or an F at the midterm, we should definitely talk further about strategies and options for continuing in the class.
- You can find more information about midterm grades on Spartan Central - <https://spartancentral.uncg.edu/student-records/grades/> . Once midterm grades are assigned, reach out to me if you have questions. You should also talk with your academic advisor if you are considering withdrawal from this class.

## **16-FINAL COMMENTS**

The faculty in this department is dedicated to helping you achieve your education goals. However, your education is your primary responsibility. It is your job to prepare for and keep up with assignments.

I encourage you to review all deadlines and set a schedule for completing assignments. Plan ahead and do not wait until the last minute to begin assignments!

This course is a critically important portion of the business curriculum at UNCG. It is also very time intensive. Plan to devote a minimum of 8-12 hours a week to study the material and complete the assignments. The chapter assignments may only represent the minimum amount of work necessary to gain an understanding of the material covered in this course.

Contact me any time with course questions! I wish you much success!